

**23rd Annual Porubsky Symposium and Alumni Event
Medical College of Georgia – Augusta University
Exhibitor Quick Reference Guide**

Date: 06/13/2025

Time: (Setup) 6:30am-7:30am / (Start) 7:30am / (Adjournment) 5:15pm / (Breakdown) 5:15-5:30pm

Address:

Augusta University
(GB) Harrison Education Commons Building
1301 R.A. Dent Blvd.
Augusta, GA 30912

Room Numbers:

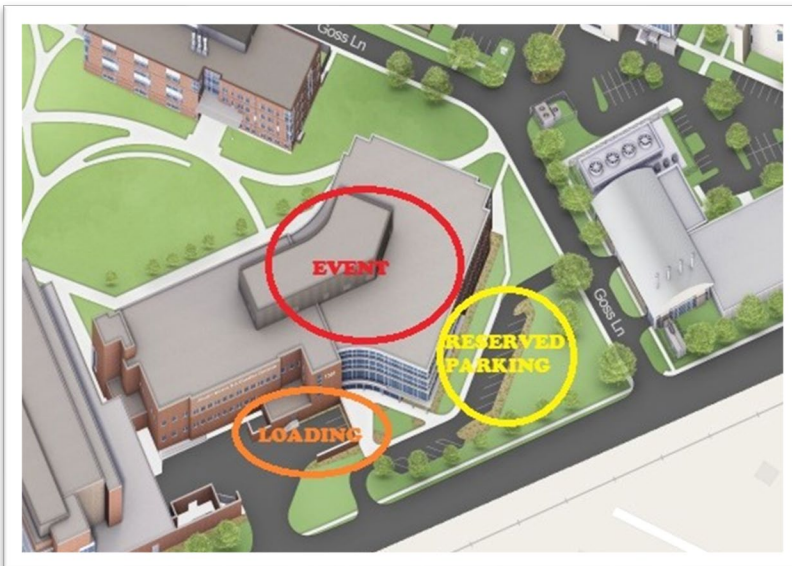
Exhibit Hall: GB-1120
Lecture Hall: GB-1110

Setup & Break Down:

- The room will be available for setup on Thursday, 6/12/25 3:00 PM – 4:00 PM and Friday, 6/13/25 6:30 AM – 7:30 AM. Please bring a thumb drive or use a cloud file if you need to digitally stream anything.
- You will be assigned the appropriate number of tables in the Exhibit Hall (GB-1120) according to your exhibitor level noted on the prospectus.
- Tables will include basic black cloth linens. You are welcome to replace these with your own table linens.
- Representatives must be present to receive any packages sent to the Harrison Education Commons Building. Event staff cannot be responsible for receiving packages.
- The exhibit hall will be locked on 6/12/25 at 4:00 PM and unlocked again the next morning 6/13/25 at 6:30 AM.
- All Items must be broken down and removed from the premises no later than 5:30 PM on 6/13/25.

Loading/Unloading and Parking:

- Loading/unloading is allowable in the back of the Harrison Education Commons Building that can be accessed from R.A. Dent Blvd. This area is denoted in orange and labeled “Loading” on the Parking Map. Parking in the loading zone is limited to 30 minutes. Reserved Parking for Porubsky guests is highlighted in yellow- **only** park here if you have been notified that a space was available and your name is on the sign.



- After loading and unloading, please **move your vehicle to lot 61** to secure an unreserved parking spot. Unless you have been granted a reserved spot by us, **Please DO NOT park in any parking spaces with “Reserved” signs**, as this puts you at risk to have your car booted and/or towed.
- Once you have parked, use the **AIMS Mobile Pay app** to secure your parking.
 1. **Visit the AMP website** via a web browser **or download the AMP mobile application** from your preferred app provider. Turn on your device’s location services as needed or search for your desired parking location in the search bar on the main map.
 2. **Choose your assigned lot (Lot 61)** by clicking on the location’s teardrop marker on the map.



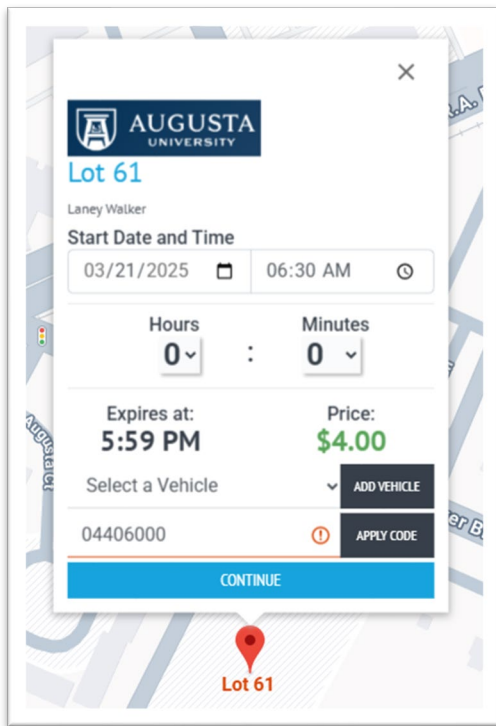
3. **Choose your desired timeframe.**
4. **Enter your vehicle information** (license plate number & make of vehicle) by hitting the “Add Vehicle” button in the lower right corner. Confirm your information by clicking the “add vehicle” button.

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Add a New Vehicle

ADD VEHICLE

5. Enter code “04406000” to bypass payment. This will secure your spot until 6:00pm. ***The Department of Otolaryngology is covering parking fees for the date of 6/13/25 from 6:30am-6pm for Porubsky Symposium Guest attendees only. If you receive a parking violation for inappropriate parking, we cannot be held accountable for that***



6. **Finalize** by clicking the “Continue” button to access the Overview page. Once at the Overview page, verify all the information is correct before confirming the details of your reservation.
- Once your vehicle is registered, you may choose to walk to the Harris Education Commons building (there’s a crossing-guard at the main intersection where R.A. Dent Blvd & Laney Walker meet), or you may use the **Shuttle**. The shuttle you would utilize is the **GOLD ROUTE**. The route operates weekdays from 6 a.m. – 6 p.m. There are four stops on the Health Sciences campus: Goss Lane at Spelman St., the Dental College of Georgia, Laney High Stadium/Lot 61, and Beacon Station. The shuttle visits each stop every 15 minutes. You may visit au.passiogo.com or download the **Passio app** to view the live shuttle map.

In the event you need to reach a member of the event staff please call 706-721-6100 or 706-831-8135